

D O R S K Y
G A L L E R Y
Curatorial
Programs

D O R S K Y G A L L E R Y | Curatorial Programs (DGCP) is a not-for-profit, 501(c)3 tax-exempt organization. We accept proposals from curators, writers, and art historians for exhibitions that explore interesting and timely themes which we think will illuminate and deepen the public's understanding and appreciation of contemporary art. Each exhibition will be on view for approximately ten weeks and there will be four exhibitions each year. A color brochure containing an essay by the curator will be published with each exhibition. This brochure is distributed to thousands of individuals, museums, galleries, and art-related institutions throughout the world. Our facility allows us to present comprehensive exhibitions and permits related programming such as lectures, artists' talks, student workshops, and symposia, centered around the exhibitions where appropriate.

To submit a written proposal, please include:

- One to two (8 ½" x 11") typewritten pages outlining the premise of the exhibition, why you feel it is relevant, and the artists you propose to include in the exhibition.
- Visuals of the artists' work, if appropriate. It need not be the actual work to be included in the exhibition, but should be illustrative of the work to be included.
- A sample of writing as you will be asked to write a 1,500 – 2,000 word essay for the brochure that we will publish to accompany the exhibition.
- Any other collateral information you feel will be helpful to our understanding your proposal.
- A resume including your contact information and email address.

Proposals and collateral materials should be submitted to:

Dorsky Gallery Curatorial Programs
11-03 45th Avenue
Long Island City, NY 11101
Attn: David Dorsky

Proposals received within thirty (30) days before the end of a calendar quarter will be reviewed at the end of each calendar quarter. All persons submitting proposals during this time will be notified of the decision of the selection committee within 30 days after the end of the quarter in which the proposals were received. Please note that unless you include a postage-paid self-addressed return envelope, DGCP will not return the proposal or any materials submitted therewith.

D O R S K Y G A L L E R Y | C u r a t o r i a l P r o g r a m s

11-03 45th Avenue | Long Island City, New York 11101 | Tel: (718) 937-6317 | Fax: (718) 937-7469

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If your proposal is accepted by **D O R S K Y G A L L E R Y** | Curatorial Programs, you, as curator, will be responsible for certain aspects of the exhibition which include, but are not limited to:

- Identify the artists to be included in the exhibition.
- Identify the specific works to be included.
- Arrange for the loans of the works to be included.
- Work with the DGCP registrar to complete the necessary paper work for the loans and the shipping of the works to DGCP.
- Provide the visuals necessary to produce the brochure to accompany to exhibition.
- Write an essay of approximately 1,500-2,000 words which will be published in the brochure.
- Oversee the receipt of the works including the preparation of written condition reports.
- Oversee the installation, de-installation and repacking of the works and the paper work associated therewith, in the exhibition.
- Work within the time-line provided for items to be completed to assure the proper publicity and timely opening of the exhibition. It is important that the schedule be adhered to, particularly the planning and production of the brochure which serves as the primary public announcement of the exhibition and therefore, must be distributed in a timely manner.
- Plan, arrange and be responsible for any collateral programming, such as artist/curator talks, symposia, etc. relating to the exhibition. Honorariums for participation in the collateral programming will be paid in addition to the fee outlined below.

D O R S K Y G A L L E R Y | Curatorial Programs will:

- Provide the venue for the exhibition.
- Pay all normal costs and expenses associated with the exhibition, including freight in and out, wall-to-wall insurance, design, production and mailing costs of the brochure. A complete budget for the exhibition will be provided.
- Provide forms for required paperwork including consignment agreements, pick-up and delivery receipts, and condition reports, and assist the curator in completing them.
- Pay a curators fee of \$2,000. One half will be paid after receipt and approval of the essay and the balance after de-installation of the exhibition.
- Arrange for and assist in the installation and de-installation of the exhibition.

D O R S K Y G A L L E R Y | Curatorial Programs will not reimburse the curator for travel or entertainment costs nor for any other costs or expenses without prior written approval.

If you need further assistance or have any other questions, please feel free to contact us.

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